

GRAND PRAIRIE PTO MINUTES
December 11, 2017

IN ATTENDANCE: Megan Terry, Tiffany Sabatini, Kelley Houser, Bill Bilotta, Heather Whisler, Vicki Lilas, Paul Cavenaile, Pat Baker, Bethany Smothers, Suzie Badertscher, Karie Beck, Cheryl Airoldi, Marcie Stateman, Aimee Gipes, Melissa Cavenaile, Tina Schwab, Shawna Latarewicz, Rachel Wolverton

CALL TO ORDER

- Meeting called to order by President Megan Terry at 6:05 p.m.

SECRETARY'S REPORT

- Minutes from the November meeting were presented by the Secretary. Approved with a motion from Marcie Stateman, second from Paul Cavenaile, and a majority vote.

TREASURER'S REPORT

- November's Treasurer's report was presented by the Treasurer. Approved with a motion from Karie Beck, second by Suzie Badertscher, and a majority vote.
 - Fraud charges again this month. That card has been closed, and funds reimbursed.

PRINCIPAL'S REPORT

- 12/22 – End of 2nd quarter
- 12/21 – Winter parties 10:30am for K-AM, 2:15pm for K-PM and 1st-5th
- 12/22 – Early Release, no kindergarten attendance
- 12/25-1/5 Winter Break. School Resumes 1/8
- January – iReady and ACCESS testing

PRESIDENT'S REPORT

- ***Holiday Party Snack*** – purchasing at Aldi because we have the grant money to spend there. After discussion of options, we will look into the Christmas tree cakes with cupcakes as a backup. Ingredient list will be given to the nurse, and we will provide an alternative snack for students with allergies.
- ***Family Movie Nights*** – Free movie nights. Jan 18: 3rd-5th *Captain Underpants, Emoji Movie, or LEGO Batman* & Feb 22: K-2nd *Cars 3*
- ***CAPE/PTO Awards*** – Award Nominations packets will be sent after break, but will be due mid January, giving the committee time to decide on winners before the reception at Feb's meeting. Committee members need to be chosen at December's meeting. Committee members will read nominations, discuss options through email or in person, and select a winner for each category.
 - CAPE Awards Committee – Megan Terry, Suzie Badertscher, Aimee Gipes
- ***PTO ByLaws Review/ Update Needed*** – Bylaws will be emailed out for review, have to be reviewed over several months including being posted on the website for a month. Possible updates include:
 - Our old award titles are still listed in our bylaws, not reflecting the CAPE changes.
 - Adding in information about lifetime members maintaining membership.
 - Membership being extended for individuals in family relationship to students such as grandparents, etc.
 - Adding PTO remaining neutral in labor disputes.
- ***School Gift*** – Proposing to purchase 4 bottle fillers with water fountains. We will purchase 2 and district will purchase 2. Not cost effective to purchase bottle fillers alone because will have

to get a retro fit to the existing fountains. District will pay for installation and maintain the bottle fillers, including filters. Total for our 2 would be \$1,931.54, within the budgeted amount.

- Motion from Melissa Cavenaile, second by Tina Schwab, passed with majority vote.
- Mrs. Whisler will complete paperwork in hopes that it will go to committee this week and be installed over winter break.

TEACHER REPS

- Thank you to parents for Soup-er Salad lunch before Thanksgiving Break!

COMMITTEE REPORTS

- **Holiday Gift Shop** – Shopping this week. Shop set up today. Shopping Tues-Thurs. Satisfied with quality of gifts and speed of delivery for reorder. Wednesday is Family Night 5:30-7:30pm with shopping, \$0.50 hot cocoa, cards for military, mitten tree, Santa. Cash/check to Grand Prairie. Still need helpers Wednesday and Thursday.
- **CAPE Rep** – Aimee Gipes attended.
 - Redistricting – they are looking at it, as they do every year. Adjustments not as expansive as they thought. May only be at the elementary level along the Caton Farm corridor. Announcement will be made in January, and will go into effect 2018-19.
 - Tom Hernandez hosting a reading night January 25th at 7pm to raise money for CAPE high school scholarship. 3 books available for purchase. 10% off if pre-order by Dec 31.
 - Student Support Services spoke about anti-bullying. 4th-12th grade students will complete a survey about their experiences.
 - We cannot sell other food items during lunch because of Aramark contract and government funds for free and reduced lunch.
- **Yearbook** – starting on laying out our 80 pages. Teachers are correcting class page names. Committee will meet before Winter Break. \$16 before Mar 16, \$18 after Mar 16, \$20 the week of delivery. Order forms will come from Lifetouch and have credit card payment option. Delivery May 11 but won't go out to students until end of the year. Cover contest winners have been decided, and will be announced at the February meeting with CAPE awards
- **Family Night Out** – Barnes & Noble (Dec) – May look at other possibilities in the future.
 - Marco's Pizza – Jan 29-31
- **Book Fair** – \$8601.53-sales, \$1500-All for Books. At Spring Book Fair we will elect to take the cash rather than Scholastic Dollars. Spring fair will be the last with existing cash registers.
- **Pack 81** – Paperwork to fill out for recharter. Fundraiser finished. Will have a new committee chair in February, since current chair's son is a 5th grader.
 - Motion to be rechartered by Marcie Stateman, second by Melissa Cavenaile, and passed with majority vote.

NEW BUSINESS

- **Member Challenge**: Speak to a fellow GP Parent about PTO and invite them to a meeting with you! February-nominating committee, March-board member nominations, April-elections.
- Binding machine getting worn out. Looking into quotes, and will revisit later in the year.
- Wanting to find ways to communicate to parents all that PTO does for the school. Could make a slideshow preview to the movie night promoting what PTO does.

ADJOURNMENT

- Meeting adjourned at 7:25 p.m. with a motion from Melissa Cavenaile, second from Bethany Smothers, and a majority vote.

Respectfully submitted by Kelley Houser, PTO Secretary