

# GRAND PRAIRIE PTO MINUTES

November 13, 2017

**IN ATTENDANCE:** Megan Terry, Tiffany Sabatini, Kelley Houser, Bill Bilotta, Heather Whisler, Ashlee Linneman, Cheryl Airoidi, Suzie Badertscher, Katie Sebalj, Tina Schwab, Melissa Cavenaile, Pat Baker, Paul Cavenaile, Melissa Metille, Rachel Wolverton, Marcie Stateman

## **CALL TO ORDER**

- Meeting called to order by President Megan Terry at 6:05 p.m.

## **SECRETARY'S REPORT**

- Minutes from the October meeting were presented by the Secretary. Approved with a motion from Ashlee Linneman, second from Suzie Badertscher, and a majority vote.

## **TREASURER'S REPORT**

- October's Treasurer's report was presented by the Treasurer. Approved with a motion from Melissa Cavenaile, second by Paul Cavenaile, and a majority vote.

## **PRINCIPAL'S REPORT**

- Book Fair this week
- Nov. 15 – Family Literacy Night – 5:15-6:45pm. “Reading Round Up” theme with read alouds, activities, games, and s'mores. Wear western attire.
- Nov. 22-24 – Thanksgiving Break. No school
- IReady – 2<sup>nd</sup> round of testing will be in December

## **PRESIDENT'S REPORT**

- Students of the Month – Recognized and awarded 3<sup>rd</sup> Grade students of the month, Cadence Belousek & Collin Sebalj
- Signup Genius – using online signups for volunteers along with paper forms being sent home. Goal is to move toward online only. Improves several purposes – keeps it organized for the event committee, reduces the possibility of papers being lost in transition to/from school, allows volunteers to see where the biggest needs for volunteers remain. It does send an email confirmation after signing up.

## **TEACHER REPS**

- Thank you, PTO, for the conference dinner (food was from Nabby's).

## **COMMITTEE REPORTS**

- Monster Bash Recap – Profited approx. \$1300 (Most was from vendors - \$122 from Kona Ice, \$500 from Marco's.) Saved money from last year with so much candy donated. Suggestions – do class pumpkins earlier in the month so they can be on display in the media center, recognize top 3 trunks instead of 1 winner.
- Holiday Gift Shop – Dec 11-15. Set up on 12/11, students shop 12/12-12/14, Family shopping night 12/13. Will have online shopping option this year. New vendor, FUN services. No preview day, but will send home the item list with students ahead of time. Will use Signup Genius and paper sign ups for volunteers. K-1 need to most help with the shopping.

- Family Night Out:
  - Haunted Trails (Sept) Profit - \$829
  - Potbelly's (Oct) Profit - \$269
  - Sky Zone (Nov) – had 97 jumpers. Profit - \$510. Doing again in February. Epp's class had the most jumpers so they won free passes to return.
  - Dec 5 – Barnes & Noble. All purchases including café purchase count toward profits. Save the date flyer going home this week.
  - Jan 29-31 – Marco's. Students will decorate boxes & any item will delivered in their box.
- Box Tops – lowest number in a while. Will begin to push Amazon Smile and Shopparoo. Top classes: 3<sup>rd</sup>-Eichas, 2<sup>nd</sup>-Uribe, 1<sup>st</sup>-Epps (wins ice cream party). Total \$440 this year. Last year \$1100. Shopparoo - Scan receipt from stores and we get money, percentage based on type of store. Will send out a flyer about code for Amazon Smile.
- Book Fair – All For Books coins - \$1500. Winning teacher: Hoffee \$230, Minott - \$150, Lauwers - \$50, all other teachers received \$10. \$700 remaining for Mrs. Kulaga, plus profits from the book sales. Signup Genius is working – people waiting to the last minute to sign up, but did get last minute volunteers. Still need volunteers for Family Night. Book Fair open 4-7.
- Pack 81 – No representative present
- CAPE –
  - Park district flyers were shared
  - Aramark presentation – they will make accommodations for food allergies on a regular basis – email jdobis@psd202.org
  - Pre-teacher contract ratification – funding is our problem and 80% of tax revenues come from homes, only 20% from commercial taxes.
  - CAPE reception – Mar 20. Need to provide volunteers for CAPE reception and homecoming. \$100 penalty per school PTO for not providing volunteers for homecoming and CAPE reception.

## **NEW BUSINESS**

- Weekly updates – the old system that managed money and membership database was discontinued, so we will use 2 separate systems - Money Manager and Mail Chimp. Look for weekly updates to begin again sometime before Winter Break. They will come every Sunday. Meanwhile, we will continue to do updates on PTO page on FB, and connect ed.
- Classroom lunch carts – only a few lunch carts are working. Office is asking for us to help with 10 carts at \$47.57 each for a total of \$475.70. Budgeted monies freed up from Aldi grant covering class party snacks, and there will be left over money in the grant that can cover teacher appreciation and other event foods.
  - Motion to spend the \$475.70 for 10 lunch carts from Suzie Badertscher, second from Pat Baker, and passed with a majority vote.
- Teachers out of laminating film. \$112 per roll.
  - Motion for spending \$130 for laminating film from Melissa Cavenaile, second from Marci Stateman, and passed with a majority vote.
- Potluck in Feb for cape reception, so we will not do a potluck for Dec's meeting. Will do a cookie exchange instead. Bring 4 dozen cookies.

## **ADJOURNMENT**

- Meeting adjourned at 6:50pm with a motion from Paul Cavenaile, second from Melissa Cavenaile, and a majority vote.

Respectfully submitted by Kelley Houser, PTO Secretary